

# Donation Policy

## Trinity Episcopal Church on the Green

At Trinity our Outreach Ministry is focused on food insecurity, housing, and spiritual need on the New Haven green – we are not a food pantry or clothing closet, and we do not have the capacity to accept donations on a regular basis. When considering making a donation to Trinity Church and our programs, including Chapel on the Green and the Spiritual Fellowship, please adhere to our donation policy:

1. **Contact the Trinity Outreach Coordinator** – anyone who wishes to make a donation must contact the Trinity Outreach Coordinator in advance (see below). This applies to all the following types of donations listed below. The Coordinator is able to advise about what items are most needed in a particular week or season.

Heidi Thorsen Oxford  
Trinity Outreach Coordinator  
cotg@trinitynewhaven.org  
860-850-0323

2. **Small donations** – Chapel on the Green accepts small donations such as socks, gloves, and toiletries for same day distribution from the groups who volunteer to provide a meal following our 2pm worship service. Groups must plan ahead to make sure there is enough for everyone (approx. 120 people).
  - a. If you collect less than 120 items, we can sometimes hold these items at the church for distribution at a later date when we receive more donations. Again, we ask that you notify the Outreach Coordinator in advance.
3. **Clothing & blanket donations** – We do not accept clothing donations March through October. We will accept donations of clothing, shoes, or blankets on a limited basis November through February. These donations must meet the following criteria:
  - a. For clothing/blankets – clean, washed, and folded, with no significant rips or tears. We are looking specifically for donations to keep people warm in the winter months. We do not need t-shirts or pants, and recommend that you offer these kinds of donations to a local clothing closet (see Loaves & Fishes – loavesandfishesnh.com)
  - b. For shoes – we only accept closed-toe shoes in good condition. We especially request shoes in November and December, in preparation for our annual Homeless Person’s Memorial Service.
4. **Financial donations** – are always welcome, and go a long way towards supporting our outreach staff and additional programs, such as Laundry Love. You can send a check to our office at 950 Chapel Street, 2<sup>nd</sup> floor, New Haven, CT 06510. Or donate online - [trinitynewhaven.org/contribute](http://trinitynewhaven.org/contribute).
5. **Time & Talent** – One of the most valuable donations we receive is your time! Chapel on the Green and the Spiritual Fellowship are made possible through the work of volunteers who prepare food on a weekly basis and get to know the people we serve. Chapel on the Green receives countless in-kind donations on a weekly basis from the churches, synagogues, and community groups who provide a meal. Thank you for giving! **Interested in volunteering your time?** Contact the Trinity Outreach Coordinator (see above) for more information.